***[YOUR NAME]***

***[YOUR ADDRESS]***

***[YOUR PHONE AND EMAIL]***

***[TODAY’S DATE]***

To Whom It May Concern:

My name is ***[YOUR NAME]***. I am currently an F-1 International student at San Francisco State University. ***[IF YOU ARE ON OPT EXPLAIN IT HERE].***

I am writing this letter to confirm that I have invited my ***[RELATIONSHIP WITH YOU]***, ***[NAME OF THE FAMILYT MEMBER]***, citizen of ***[YOUR FAMILY MEMBER’S HOME COUNTRY]***, to visit me for a period of ***[ARRIVAL AND DEPARTURE DATE].*** While in the U.S., ***[NAME OF THE FAMILYT MEMBER]*** will ***[BRIEFLY EXPLAIN TRAVEL PLAN WHILE IN THE U.S.].***

***[NAME OF THE FAMILYT MEMBER]*** will be presenting this letter to you, along with evidence to establish their close ties to ***[YOUR FAMILY MEMBER’S HOME COUNTRY]***, and to assure you that ***[HE/SHE]*** will return prior to the expiration of ***[HE/SHE]*** stay in the United States.

Your consideration of this request is greatly appreciated.

Sincerely,

***[YOUR SIGNATURE]***

***[YOUR NAME]***