



## TRANSFER OUT FORM

For International students in F-1 visa status only

To have your SEVIS record transfer to your new school, please bring this completed form and a photocopy of your admission/acceptance letter issued by the school you wish to attend to an International Student Advisor during OIP's drop in advising hours. If you are not sure how to choose a SEVIS release date, you will need to speak with an advisor.

Your new school will only be able to issue an I-20 on or after the SEVIS release date. If you decide to cancel your SEVIS transfer you must notify an advisor BEFORE your SEVIS release date.

STUDENT INFORMATION									
Last Name:				First Name:					
SF State Student ID:				SEVIS ID:					
Phone:				SF State E-mail:				@mail.sfsu.edu	
Major:				2 <sup>nd</sup> Major:					
Level of Study: <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> Certificate				I-20 Expiration Date:					
Are you currently on OPT? <input type="checkbox"/> No <input type="checkbox"/> Yes			If yes, your OPT Start Date:			OPT End Date:			
Are you currently working either on-campus or off-campus?			<input type="checkbox"/> No <input type="checkbox"/> Yes. If yes, you cannot work after the SEVIS Release Date indicated below.						
TRANSFER SCHOOL INFORMATION									
School Name:									
School Address:									
School SEVIS Code:				2 1 4 F					
Program Start Date:				SEVIS Release Date:					
Reasons for Transfer Out:									
ACKNOWLEDGEMENT AND SIGNATURE									
<ul style="list-style-type: none"> <li>I have attached a copy of the admission/acceptance letter issued by the school I wish to attend.</li> <li>I have read the instructions for SEVIS transfer at <a href="http://oip.sfsu.edu/f1/current/maintain/transfer">http://oip.sfsu.edu/f1/current/maintain/transfer</a> and understand the regulations and my responsibilities.</li> </ul>									
Student's Signature:				Date:					
OFFICE USE ONLY									
Date Received:				Received By:					
<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved		By:		Date Processed:					
Note:									